



ATHLETICS PRECINCT COACH PERMIT DETAILS

1. Please complete the following:

The Athletics Precinct Coach Permit Details application form.

2. Please return the following:

- a. The Athletics Precinct Coach Permit Details application form.
- b. Copy of Coaching Accreditation / Certification.
Please note: Minimum requirement is Level 1 from the Australian Track and Field Coaches Association
- c. Copy of current Certificate of Currency (insurance cover) Payment.
Please note only correct cash, cheque or money orders are the required forms of payment.
- d. A passport sized photo of applicant

3. Coaches Permit (price current at time of printing)

12 month Coaching Permit **\$60.00 (including GST)**

NOTE: Renewal coach's permit is \$35.00 (incl GST)

NOTE: This price includes the provision of 2 Volunteer Passes

(Please note this permit only allows coaches to train athletes and is not to be used for any other purpose. An athlete training permit will be required by any athlete under you)

4. Please return to:

BY MAIL:

Kirsty Vassallo
Client Liaison & Administration Officer
Blacktown Venue Management LTD
Blacktown Olympic Park – Sydney
PO Box 63, Blacktown NSW 2148

Or

IN PERSON TO:

Blacktown Venue Management LTD
Administration Office
Entry Eastern Road, Rooty Hill 2766

Should you wish to attend in person please attend during the hours of Monday – Friday 8:30am – 4:00pm.

5. For further information

Please contact Blacktown Olympic Park on (02) 9839 6591



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Please print all information and tick the appropriate boxes clearly

1. YOUR DETAILS					
Name:					
Gender: <i>(please tick)</i>	Male: <input type="checkbox"/>	Female: <input type="checkbox"/>			
Date of Birth:	Day: _____ Month: _____ Year: _____				
Contact Numbers:	(H)	(W)			
	(Fax)	(M)			
Address:					
Email:					
Are you a member of an athletics club or association? If yes, name of club or association:	Yes: ()	Name of Club / Association:			
Address of club or association:					
Are you a current member of the Australian Track & Field Coaches Association? If 'yes' please provide Membership Number:	Yes: ()				
Please list the events you will be coaching at BOP:					
Please advise intended days of use at BOP Athletics Precinct: <i>(please circle)</i>	Mon	Tue	Wed	Thur	
Please advise how many athletes will be training with you (please enter details under days of week)					
2. ACCREDITATION DETAILS					
Please list level of coaching accreditation. (Copies of documentation must accompany this application form. Failure to do so will result in permit not being issued)					
3. PUBLIC LIABILITY INSURANCE					
Please provide details of public liability insurance cover (Copies of Certificate of Currency must accompany this application form. Failure to do so will result in permit not being issued)	INSURER:				
	COMMENCEMENT DATE:	EXPIRY DATE:			

DECLARATION

I certify that the information provided on this form is correct to the best of my knowledge. I also undertake to advise Blacktown Venue Management Limited should there be any alterations to the information supplied.

.....
(Signature of Applicant)

.....
(Name)

.....
(Date)



ATHLETICS PRECINCT – CONDITIONS OF PERMIT

These Conditions of Permit must be agreed to when applying. It is the responsibility of the permit holder (or legal guardian) to ensure understanding and compliance with the terms detailed in the document.

1. Application procedure

- a. Application for a training permit will be considered only on receipt of the following:
 - a. *a completed Training Permit Application.*
 - b. *applicable permit fee*
 - c. *passport photo of applicant*
 - d. *copy of Coaching Accreditation / Certification*
 - e. *copy of current Certificate of Currency*
- c. The permit cannot be transferred or re-assigned to any other individual.

2. Fees and payment

- a. Blacktown Venue Management Limited only accepts payment by way of cheque, correct cash or money order. Cheques & money orders should be made payable to Blacktown Venue Management Ltd.
- b. The permit fees are detailed on the Training Permit Application.

3. Cancellation and refunds

- a. Blacktown Olympic Park reserves the right to cancel an individual's permit if they are in breach of the terms and conditions detailed in this document, in which case, refunds will not be provided.
- b. If a person relocates from the area, provides evidence of this and returns the permit card, they will be issued with a refund for the pro rata amount of the permit.

4. Cleaning and damage

- a. It is the responsibility of the permit holder to ensure the track, field, associated amenities and equipment are kept clean and tidy and not damaged by themselves.

5. Insurance

- a. The permit holder will not do, or permit to be done, or leave undone, anything which will affect Blacktown Olympic Park's insurance policy in regard to fire or public risk in connection with the field or associated facilities.

6. Indemnity and reporting

- The permit holder is responsible for:

- a. any accident, loss, damage or injury sustained by themselves;
- b. lost, damaged or stolen property sustained by themselves, notwithstanding that such injury arose from a defect with the venue, and the permit holder agrees to indemnify Blacktown Olympic Park against all claims, demands, costs or expense incurred in connection with such actions.
- c. The Permit holder is required to provide Blacktown Olympic Park with written details of any accident or incident at the conclusion of the use period.

7. First aid

- a. The permit holder is responsible for managing their own First Aid needs in respect of personnel, equipment and supplies to adequately cover personal needs.
- b. Should an ambulance be required at the venue, the Eastern Road entrance is to be used.
- c. Should an ambulance be required at the venue, Blacktown Olympic Park Security is to be advised immediately on 0410 931 304.

8. Access

- a. From 4 February 2008 training will only be permitted Monday to Thursday (4 days per week) 4.00pm – 8.00pm.
Please note: If a carnival or event is booked it will take precedence. On these occasions, the facility will not be available for training.
- b. During the above scheduled training times the following facilities can be accessed:
 - Athletics Track and Field 1 – javelin is held on the infield and will be alternated from north to south end.
 - Field 2 (Shotput)
 - Field 3 (Discus/Hammer)
 - Male and Female Public Toilets
- c. All throwing event training is to take place on the throwing fields.
- d. Athletes and coaches must limit any cross country style training to well lit areas and paths.
- e. Permit holders should vacate the venue at the conclusion of their training session.
- f. Keys will NOT be made available for use by hirers.
- g. Parking is free of charge and is permitted in allocated parking areas only.
- h. No vehicles are permitted inside the track perimeter.
- i. Bus access to the venue is via the Eastern Road entrance.

9. Equipment

- a. Limited supplies of equipment are available in the Security Office for use and sharing between all permit holders. The equipment will include:
 - 1 x broom for long jump pits
 - 10 x hurdles
 - 1 x complete set of high jump training verticals and horizontal bar**NOTE:** If you require any of the above equipment, you are to liaise with security. You will be required to hand your permit to security when accepting equipment. When equipment is returned and if undamaged, your permit will be returned. If damage is found, you will be liable for replacement of equipment. BVM will replace any damage using its preferred supplier and you will be invoiced for such replacement. Should

payment not be received by the due date on the invoice, you will not be permitted to use the athletics precinct.

- b. Athletes and coaches training at the centre will need to provide their own equipment should their needs be above those provided.
- c. Set up, pack up and return of equipment is the responsibility of permit holders.

10. Fields and track use

- a. Maximum allowable spike length
 - track events 9mm (Pyramid or Christmas tree style)
 - field events 12mm (Pyramid or Christmas tree style)
- b. Only javelin is permitted on the infield of Field 1. Throwing (Shot Put and Discus) is not permitted on Field 1. Fields 2 and 3 are available for these activities.
- c. Athletes using spikes should use starting blocks for all track work up to and including 400 metres and 4 x 100 metres relays. Starting blocks must have 9-12mm spikes.
- d. In order to protect and maintain the track surface:
 - Only athletes and officials are permitted inside the athletics track area. No spectators.
 - Care should be taken moving, setting and packing up equipment
 - NO chairs or tables are permitted on the track surface
 - NO food or beverage, other than water, is permitted on the athletics fields.
 - NO riding of push bikes, skateboards, roller blades or the like is permitted on the track.
 - NO ball games official or impromptu are to take place on the athletics field.
 - NO vehicles inside the fenced area of the athletics field
- e. The following points of track and field etiquette are to be followed by all permit holders whilst training at Blacktown Olympic Park.
 - The inside 2 lanes are to be available at all times for the general public to train and **not** for coached training sessions.
 - Look both ways before crossing the track
 - Leave the track immediately after completing a run. Do not stand on the track.
 - Lanes 3 & 4 are for faster speed related training activities
 - Warm-up/down and jogging should occur on the outer lanes or on the grassed areas outside the track.
 - All track work will be run in the direction of the track (anti-clockwise)
 - Training is not permitted across the lanes and is to be done in the lanes provided.
 - It is the responsibility of faster runners when approaching a slower runner to overtake safely and if required to provide a warning call "TRACK". Slower runners move to the right.
- f. All throwing training is to take place on the throwing fields.
- g. BVM grounds staff will control the sand pits and use will be alternated.

11. General conditions

- a. Animals are NOT permitted on the playing fields.
- b. No filming or photography for commercial purpose except with the written permission of Blacktown Olympic Park.
- c. Unauthorised parking or driving vehicles on any sports field, turfed area, footpath or cycle track, is not permitted.

- d. Unauthorised commercial activities including the collection of money, sale of food and beverages, merchandise or services is not permitted.
- e. Permit holders are not permitted to erect temporary structures.
- f. The PA system is not available for use by permit holders.
- g. A new Athlete Supporter Permit is also available to athletes who require assistance/support. The athlete will be required to purchase this permit on behalf of the support person. This permit allows the supporter to be on the track whilst it is understood they will attain the appropriate coaching accreditation. Following the expiration of the 12 month period, this permit will not be available for renewal.

12. Photography Rights

BVM/BOP, its employees and/or agents acting on the company's behalf, shall have the right to photograph any part and/or all of the athletes training (still or moving) and to record such training, by any present or future means. BVM/BOP shall own all results of film, videos or stills and as such, shall have the right to:

1. include them in any advertising or publicity now or in the future;
2. reproduce them by any present or future means;
3. combine them with photographs and recordings made by others for the purposes of BVM/BOP promotion;
4. exhibit and perform them in theatre, on radio or television, and/or by any other present or future media, for commercial or non commercial purposes provided it is for the purposes of promoting BVM/BOP.

NOTE: Permission must be sought from Blacktown Venue Management Ltd should you wish to carry out filming/videoing during training sessions.

13. Authority

- a. Instructions issued by the Blacktown Olympic Park staff are to be adhered to at all times. Failure to do so may result in a permit being cancelled and future use of the venue denied.
- b. Breaches of one or more of these conditions may result in a permit being cancelled and future use of the venue denied.

14. Disputes

In the event of any dispute or difference arising as to the interpretation of these conditions the decision of the Blacktown Olympic Park's Chief Executive Officer or appointed representative will be final and conclusive.

15. Hire Fee Schedule

- a. The Permit Fees (detailed on the Permit Application) will be reviewed each calendar year.
- b. The Permit hire fee includes:
 - access to all athletic fields and track;
 - track and field surface preparation;
 - use of athletics track and field training equipment;
 - access to car parking;
 - venue cleaning;
 - rubbish removal;
 - lights.

16. Communication

Blacktown Olympic Park will instigate a number of communication strategies including e-newsletters, notice boards and encourage all patrons to access the BOP web site www.blacktownolympicpark.com.au.